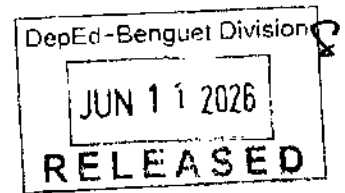




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet



Division Memorandum
No: 220 ,s 2026

June 11, 2026

**PARTICIPATION IN THE INSTALLATION AND WELCOME PROGRAM OF THE
INCOMING OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
SDO Proper Personnel
All Other Concerned

1. In recognition of the designation of the Officer-in-Charge Assistant Schools Division Superintendent (OIC-ASDS), an Installation and Welcome Program shall be conducted on June 15, 2026, at 9:00 AM at SDO Benguet Adivay Hall.
2. The activity aims to formally welcome the incoming OIC-ASDS, provide an opportunity for personnel and stakeholders to extend their support, and strengthen collaboration in advancing the goals and programs of the Schools Division of Benguet.
3. In this regard, all Schools Division Office personnel, Public Schools District Supervisors, and selected School Heads are enjoined to participate in the said program to show their support and commitment to the leadership and direction of the Division.
4. This serves as travel authority for the Public Schools District Supervisor and Public District In-Charge.
5. School Head representation is expected from each district; one elementary and one secondary. They shall prepare their locator slip or authority to travel.
6. Travel and other incidental expenses of participants shall be charged against local funds, while meals and snacks will be charge to SDO MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate and widest dissemination of this Memorandum is desired.

Digitally signed by
Meris Carmel Fidel
Date: 2026.06.11
12:44:25 +08'00'

CARMEL F. MERIS

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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Schools Division of Benguet

Enclosure 1 Number of Participants

	Number of Pax
OIC-SDS Carmel F. Meris	1
OIC-ASDS	1
OSDS Personnel	37
CID Personnel	17
PSDS/PSDI's	14
FLORELIA PASCIAN	
JULIET K. BALDO	
DELAROSA V. DELMAS	
CRISTETA E. IGUALDO	
ONOFRE D. LIMPAYOS	
ROBERTO PABLO JR	
JONATHAN G. SADEY	
VIRGINIA B. SALIO-AN	
MELCHOR C. TICAN	
MARYLIN A. TOLBE	
LILIAN T. ULEP	
MARILYN ZARATE	
MILBERT COCOY	
MARY JANE LEO	
SGOD Personnel	19
Field Representatives (1 Elementary, 1 Secondary, 1 LGU representative)	42
COS Personnel	11
Guests (RO & LGU)	10
Family	10
Total	160



Celebrate with us
as we install and
welcome
the New
OIC-ASDS
OF THE SCHOOLS DIVISION OF BENGUET

This serves as an invitation to



15 JUNE 2026

8:00-8:30 AM Registration Entrance...	Registration Committee
Nationalistic Song	AVP, Personnel Section
Doxology	School Governance and Operations Division (SGOD)
Recognition of Guests, Participants and Welcome Message	Aladin M. Dobinto <i>Chief Education Supervisor, CID</i>
Introduction of the OIC-ASDS	Jennifer P. Ande <i>Chief Education Supervisor, CLMD</i>
Installation of the incoming SDO Benguet ASDS and Message of Inspiration	Nicolas T. Capulong PhD, CESO III <i>Regional Director</i> <i>DepEd – CAR</i>
Welcome song	Curriculum Implementation Division (CID)
Ceremonial presentation of tokens/ flowers	OSDS, CID, SGOD Nover Keithly S. Mente
Acceptance Message of the OIC-ASDS	Lucio B. Alawas
Closing Message and Prayer	<i>Chief Education Supervisor, SGOD</i>
Fellowship and photo opportunity	All Participants